

## Annex D

### Finance

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31 July 2014

Dear Sirs

#### **Surrey County Council Pension Fund: Financial Statements for the Year Ended 31 March 2014**

This representation letter is provided in connection with your audit of the financial statements of the Surrey County Council Pension Fund (the Fund) for the year ended 31 March 2014 for the purpose of expressing an opinion as to whether the financial statements show a true and fair view of the financial transactions of the Fund during the year ended 31 March 2014, and of the amount and disposition at that date of its assets and liabilities, other than liabilities to pay pensions and benefits after the end of the Fund year, in accordance with applicable law and the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom 2013/14 (the Code).

#### **Financial Statements**

- 1 We have fulfilled our responsibilities for the preparation of the financial statements in accordance with the Code; in particular, the financial statements show a true and fair view in accordance therewith, and for keeping records in respect of contributions received in respect of active members.
- 2 We acknowledge our responsibility for the design and implementation of internal control to prevent and detect error and fraud.
- 3 Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.
- 4 Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of the Code.
- 5 All events subsequent to the date of the financial statements, and for which the Code requires adjustment or disclosure, have been adjusted or disclosed.
- 6 The financial statements are free of material misstatements, including omissions.

- 7 We believe that the Fund's financial statements should be prepared on a going concern basis on the grounds that current and future sources of funding or support will be more than adequate for the Fund's needs. We believe that no further disclosures relating to the Fund's ability to continue as a going concern need to be made in the financial statements.
- 8 We have no plans or intentions that may materially alter the carrying value or classification of assets and liabilities reflected in the financial statements.
- 9 We acknowledge our responsibilities for making the accounting estimates included in the financial statements. Where it was necessary to choose between estimation techniques that comply with the Code, we selected the estimation technique considered to be the most appropriate to the Fund's particular circumstances for the purpose of giving a true and fair view. Those estimates reflect our judgment based on our knowledge and experience about past and current events, and are also based on our assumptions about conditions we expect to exist and courses of action we expect to take.

### Information Provided

- 10 We have provided you with:
- a access to all information of which we are aware that is relevant to the preparation of the financial statements such as records, documentation and other matters;
  - b additional information that you have requested from us for the purpose of your audit; and
  - c unrestricted access to persons from whom you determine it necessary to obtain audit evidence.
- 11 We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- 12 All transactions have been recorded in the accounting records and are reflected in the financial statements.
- 13 We are not aware of any fraud or suspected fraud affecting the Fund involving:
- a management;
  - b employees who have significant roles in internal control; or
  - c others where the fraud could have a material effect on the financial statements.
- 14 We have no knowledge of any allegations of fraud, or suspected fraud, affecting the Fund's financial statements communicated by employees, former employees, analysts, regulators or others.
- 15 We are not aware of any instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing financial statements.
- 16 There have been no communications with The Pensions Regulator or other regulatory bodies during the fund year or subsequently concerning matters of non-compliance with any legal duty.
- 17 We are not aware of any reports having been made to The Pensions Regulator by any of our advisors.

18 We have disclosed to you the identity of the Fund's related parties and all the related party relationships and transactions of which we are aware.

19 We confirm that no member of the Surrey Pension Fund Board or the Audit and Governance Committee is connected with, or is an associate of, Grant Thornton UK LLP which would render Grant Thornton UK LLP ineligible to act as auditor to the Fund under section 27 of the Pensions Act 1995.

**Other**

20 We confirm that the Fund is a Registered Pension Fund. We are not aware of any reason why the tax status of the Fund should change.

21 We confirm that we are not aware of any late contributions or breaches of the payment schedule that have arisen which we considered required reporting under the easement introduced under The Occupational Pension Funds (Miscellaneous Amendments) Regulations 2000.

22 We have not commissioned any advisory reports which may affect the conduct of your work in relation to the Fund's financial statements and payment schedule.

Yours faithfully

Sheila Little  
Director of Finance and Administrator of Surrey Pension Fund

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